



**REQUEST FOR PROPOSALS
FOR
GASOLINE CARD SERVICES
Jim Hogg, Webb and Zapata Counties**

Release Date: August 24, 2018

Submission Deadline: September 20, 2018 by 12:00 PM (CST)

**Issued by:
Rogelio Treviño, Executive Director
Workforce Solutions for South Texas
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PART 1 Introduction and Procurement Background

The Workforce Solutions for South Texas (WSST) Board serves as the leadership and governing body for the Jim Hogg, Webb and Zapata Counties. The WSST Board of Directors represents business, education, labor, economic development, community-based organizations, and public entities.

The WSST Board is responsible for the strategic and operational planning, oversight and evaluation of federal and state workforce programs in the region including employment, training funds, child care and related support services.

The WSST Board serves as the designated grant recipient and administrative entity for workforce development program funds allocated to the Workforce Solutions for South Texas workforce development area. The WSST Board has established three workforce centers located in Jim Hogg, Webb, and Zapata Counties.

1.1 Purpose of the Request for Proposal (RFP)

The WSST Board is soliciting proposals from qualified and eligible firms or independent vendors for the purchase of Gasoline Card Services that will be used to purchase gas by workforce customers. The WSST Board expects to enter into a contractual relationship for the purchase of gas cards from gas station vendor (s) located in Jim Hogg, Webb, and Zapata as a result of this RFP.

Services will include:

Prepaid Gasoline Cards to be used at Gas Stations that are located in either Jim Hogg, Webb or Zapata Counties. Gasoline Cards will be used exclusively to purchase gasoline, no specific brand of gasoline required.

Prepaid Card Denominations in the amount of \$25.00 redeemable only for Gasoline

No compensation paid to the vendor for processing or any other charge other than for shipping, vendor will be compensated for the amount placed on each gasoline card to be provided to the customer.

1.2 Funding

The estimated funding for gas card services is \$35,000 per year, funding for the gas cards comes from state and federal sources including the U.S. Department of Labor and/or Texas Workforce Commission.

1.3 Contract Type and Term Period

The WSST Board intends to negotiate a cost-reimbursement contract as a result of the RFP and will reimburse the contracted vendor within thirty days of receipt and acceptance of invoice. The contract will be contingent upon availability of funds from the U.S. Department of Labor and/or Texas Workforce Commission. The contract term period will begin October 1, 2018 and go through September 30, 2019. Thereafter the contract may be renewed up to three (3) times in one-year increments at the WSST Board's discretion based on an annual performance review of the contractor and availability of funding. A contract closeout will be required at the end of each year. The contract budget will be negotiated annually. No carryover/carry forward of funds will be included in the next year's contract.

The WSST Board reserves the right to increase or decrease the quantities of gas card services requested at the time of award and/or throughout the term of the contract.

1.4 RFP Release

The Request for Proposal is available on the WSST Board's website at www.southtexasworkforce.org. Copies of the RFP are also available at the following address:

Workforce Solutions for South Texas
500 E Mann Road, Suite B5
Laredo, TX 78041
(956) 722-3973

1.5 Bidders Question and Answer Period

Prospective proposers may submit written questions beginning August 24, 2018. Questions may be faxed to (956)725-2341, emailed to bertha.millan@southtexasworkforce.org, or mailed to P.O. Box 1757 Laredo, Texas 78044. Questions concerning this procurement will not be accepted after 12:00 PM (CST) August 29, 2018. A question and answer document will be prepared and posted at: www.southtexasworkforce.org on August 31, 2018.

The WSST Board members, WSST Board staff, and associated parties are precluded from entertaining any questions outside the bidders' conference and/or the written question process described above. Potential applicants are asked to respect these conditions by not making personal requests for assistance. No unauthorized methods or sources of responses or clarification are considered valid. Any violation of this process may disqualify an applicant.

1.6 Submission of Proposals

Proposals are due no later than 12:00 P.M. (CST) on Thursday September 20, 2018. Official receipt of proposals will be entered on a receipt log by WSST Board staff; a receipt confirmation email will be sent upon proposer's request. Faxed or e-mailed proposals are not acceptable. Proposals submitted after the indicated due date and time will not be accepted. There will be no exceptions. Proposals must be hand delivered or sent via private or public mail carrier to:

Workforce Solutions for South Texas
Attention: Bertha Millan
500 E Mann Road, Suite B5
Laredo, TX 78041
Or
P.O. Box 1757
Laredo, TX 78044

Timely delivery of proposals to the above address is the sole responsibility of the proposer. Proposals submitted via private or public mail carrier services will be considered to be hand-carried and must be submitted by the deadline.

A signed original and three (3) copies of the proposal must be submitted. The bidder is responsible for ensuring that the copies contain all of the required elements of the proposals. Incomplete copies may result in the bidder being deemed non-responsive to the RFP. No additional material may be submitted after the due date and time. Any proprietary information should be clearly marked as confidential. All proposals and their accompanying attachments will become the property of the WSST Board after submission. Materials submitted will not be returned.

Proposals may be withdrawn upon written request. The cost of returning proposals that are withdrawn before the due date shall be the responsibility of the proposer.

1.7 Eligible Proposers

The WSST Board is prohibited from contracting with any entity debarred, suspended, or otherwise excluded from or ineligible for participation. Accordingly, a contract requires contractors to certify that they are in compliance with the Federal regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98-510. The contractor must certify that to the best of its knowledge and belief that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by a Federal department or agency. Minority, disadvantaged and women-owned businesses that are certified by the State as Historically Underutilized Businesses are encouraged to respond to this RFP.

1.8 RFP Schedule of Procurement Process

The following schedule of events is subject to change at the discretion of the WSST Board. All requestors of this RFP will be notified of any and all changes. All times shown in the RFP are Central Standard Time (CST).

Issuance of RFP	August 24, 2018
Deadline for Submitting Bidder's Questions	August 29, 2018 by 12:00 PM (CST)
Questions and Answer Release	August 31, 2018
Proposal Due Date	September 20, 2018 by 12:00 PM (CST)
Evaluation Review Period	September 21 – 24, 2018
WSST Board Approval	September 27, 2018
Contract Start Date	October 1, 2018

1.9 Minimum Standards of Review for Proposals

Selection of the Contractor shall be in accordance with federal procurement principles and the TWC Financial Manual for Grants and Contracts, which requires “full and open competition”, fair and equal treatment, and “arms-length” relationships with all potential applicants. The selection process used by the WSST Board is intended to help them identify the most qualified and responsive proposal for the WSST Gas Card Services provider. The process for evaluating proposals submitted in response to this Request is summarized below.

All proposals submitted by the submission deadline will be reviewed for timeliness, responsiveness and compliance with the technical specifications – have no missing elements contained in the RFP. The process for evaluating proposals submitted in response to this Request includes the following steps:

All responsive proposals will be subject to review and scoring using a standardized scoring instrument that aligns with the criteria below. Evaluators will award proposals scores for specific criteria with the highest possible total being 105 points. Proposals that contain all of the required elements will be deemed responsive if they score at least 70 points based on the evaluation criteria listed below:

EVALUATION CRITERIA	Points
(1) Proposed Service Locations	40
(2) No Additional Cost/Fees Over the \$25.00 per card (only for delivery)	30
(3) Past Experience/References	30
(4) Historically Underutilized Business (HUB)	5
TOTAL	105

PART 2 Governing Provisions and Instructions for Submitting Proposal

The only purpose of this RFP is to ensure uniform information in the solicitation of proposals for the purchase of Gas Card Services. This RFP is not to be construed as a purchase agreement or contract or as a commitment of any kind; nor does it commit the WSST Board to pay for costs incurred in the preparation of a response or any other costs incurred prior to the execution of a formal contract, unless such costs are specifically authorized in writing by the WSST Board.

2.1 Governing

Entities selected through this procurement must comply with all Texas Workforce Commission (TWC) standards of conduct and conflicts of interest provisions.

The WSST Board reserves the right to accept or reject any or all proposals submitted. The WSST Board also reserves the right to make no award as a result of this RFP.

The intent of this RFP is to identify the various contract alternatives and estimates of costs for the services (or products) that are being solicited. The WSST Board is under no legal requirement to execute a contract from any proposal submitted.

This is a negotiated procurement utilizing the Request for Proposal method, and as such, the selection and award of contract does not have to be made to the respondent submitting the lowest priced offer, but rather to the respondent submitting the most responsive proposal that satisfies the WSST Board's criteria requirements and is determined to be in the Workforce Solutions for South Texas workforce development area's best interest.

Proposers shall not make contact with, or make offers of gratuities or favors, to any officer, employee or member of the WSST Board or Subcontractors. Violation of this instruction will result in immediate rejection of the proposal.

The contents of a successful proposal will become contractual obligations, if a contract is awarded. Failure of the proposer to accept those obligations may result in the elimination of the proposal from the selection process. The contents and requirements of this RFP may be incorporated into any legally binding and duly negotiated contract between the WSST Board and the selected bidder.

The WSST Board will make payments within 30 days of receipt of invoice from Contractor.

The WSST Board reserves the right to cancel the contract if the Contractor fails to perform as agreed or for convenience if it is in the best interest of the WSST Board.

The WSST Board reserves the right to contact any individual, agency, employer, or grantees listed in a proposal, to contact others who may have experience and/or knowledge of the bidder's relevant performance and/or qualifications; and to request additional information from any and all proposers.

The WSST Board reserves the right to correct any error(s) and/or make changes to this solicitation, as it deems necessary.

Proposers shall not under penalty of law, offer or provide any gratuities, favors, or anything of monetary value to any officer, member, employee, or agent of the WSST Board for the purpose of having an influencing effect toward their own proposal or any other proposal submitted hereunder.

The WSST Board reserves the rights to clarify, explain or verify any aspect of a response to this RFP, and to require the submission of any price, technical or other revision to the proposal that results from any negotiations conducted.

The WSST Board reserves the right to deem non-responsive or disqualify any proposal that in the WSST Board's sole determination does not comply with or confirm to term, conditions and requirements of this RFP.

2.2 General Instructions

Format – Proposals must be typed in no less than 12-point font, double spaced, throughout the document and submitted on 8 1/2 x 11-inch paper.

Number of Copies needed: 3 -- All required Attachments must be legible, complete and fully assembled. Any proposal lacking required copies will be deemed unresponsive and will not be considered in this procurement.

Proposal Cover Sheet -- All items on the Proposal Cover Sheet must be completed. Identify a liaison or primary contact person, as well as the Signatory Authority--a person with the legal authority to negotiate and sign a contract on behalf of the proposing organization. (Also, this person must sign the proposal cover sheet and the various certification forms.)

Sequence of Submission -- Proposals must be submitted with elements in the following order:

- Proposal cover sheet (Attachment A)
- Proposal Narrative - Criteria Questions
- Certificate of Historically Under-utilized Business (HUB), if applicable
- Attachment B: Debarment
- Attachment C: Conflict of Interest
- Attachment D: Drug Free Work Place
- Attachment E: Lobbying
- Attachment F: Texas Corporate Franchise Tax
- Attachment G: Certification of Bidder
- Attachment H: General Assurances
- Attachment I: Public Subsidy Restriction
- Attachment J - Certification of Non-Discrimination & Equal Opportunity

Attachment A
Proposal for Purchase of Gas Card Services
Proposal Cover Sheet

Name of Proposer:

Mailing address:

Physical address (if different):

Phone Number:

Fax Number:

Proposal contact person:

Title:

Email:

Contract signatory authority – sign here:

Title:

Tax/Legal Status: Corporation Sole Ownership Private Profit
 Partnership Other Public Non-Profit

Date Established:

State Controller Identification Number:
(If available)

Federal Taxpayer I D Number:

Is proposer certified as a historically underutilized business? Yes No
If yes, attach copy of certification

2.3 Instructions for Submitting Proposal – Criteria Questions

Proposals will be scored based on the following criteria. Proposers must address the questions under each of the criteria to accumulate as many of the appropriated points. Proposals will be ranked from highest to lowest based on the criteria points. Contract negotiations will begin with the highest ranked proposer.

EVALUATION CRITERIA	Points
(1) Proposed Service Locations	40
(2) No Additional Cost/Fees Over the \$25.00 per card (only for delivery)	30
(3) Past Experience/References	30
(4) Historically Underutilized Business (HUB)	5
TOTAL	105

CRITERIA QUESTIONS

(1) Proposed Service Locations

Provide all the proposed gas card locations by county:

- Webb County:

- Zapata County:

- Jim Hogg County:

(2) No Additional Cost/Fees Over the \$25.00 per card

Describe any cost or fees you proposed to charge for each of the gas cards.

Describe any value added

(3) Past Experience/References

Proposer should include at least three (3) references, including fax and phone numbers. Indicate the relationship between the proposer and the reference.

Attachment B
**Certification Regarding Debarment, Suspension,
Ineligibility and Voluntary Exclusion**

Lower Tier Covered Transaction

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participant's Responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective recipient of Federal assistance funds is unable to certify to any statements in this certification, such prospective participants shall attach an explanation to this proposal.

Name of Authorized Representative

Title

Signature

Date

Attachment C
Certification Regarding
Conflict of Interest

By signature of this proposal, Proposer affirms that:

- (1) No manager, employee or paid consultant of the Proposer is a member of the WSST Board;
- (2) No manager or paid consultant of the Proposer is a spouse to a member of the WSST Board or Staff of the WSST Board;
- (3) No member of WSST Board or employee of the WSST Board owns or controls more than a 10 percent interest in the Proposer;
- (4) No spouse of a member of the WSST Board or employee of the WSST Board is a manager or paid consultant of the Proposer;
- (5) No member of the WSST Board, or employee of the WSST Board receives compensation from Proposer for lobbying activities as defined in federal laws or Chapter 305 of the Texas Government Code;
- (6) Proposer has disclosed within the Proposal any interest, fact or circumstance that does or may present a potential conflict of interest;
- (7) Should proposer fail to abide by the foregoing covenants and affirmations regarding conflict of interest, Proposer shall not be entitled to the recovery of any costs or expenses incurred in relation to any contract with the WSST Board and shall immediately refund to the WSST Board any fees or expenses that may have been paid under the contract and shall further be liable for any other costs incurred or damages sustained by the WSST Board relating to that contract.
- (8) Proposer shall comply with the standards of conduct stated in the Assurances and Certifications, Section 11 Conflict of Interest and be in accordance with Texas Administrative Code, Chapter 801, Title 40, and Part 20.

Name of Proposer: _____

Name and Title of Authorized Signatory: _____

Signature: _____

Date: _____

Attachment D
Certification Regarding Drug-Free Workplace

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Workforce Solutions for South Texas determines to award the covered transaction, grant or cooperative agreement.

**DRUG-FREE WORKPLACE
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610

- A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- B. Establishing an on-going drug-free awareness program to inform employees to include:
- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance programs;
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace; and
 - (5) Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by paragraph (A);
- C. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant, the employee will:
- (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such a conviction;
- D. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (C)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position and title to the Executive Director Workforce Solutions South Texas. Notice shall include the identification number(s) of each affected grant.
- E. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (D)(2), with respect to any employee who is so convicted:
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee(s) to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

F. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D) (E) and (F).

G. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (street address, city, county, state, zip code)

Check here , if there are work places on file that are not identified in this certification.

Signature of Authorized Representative

Date

Printed/Typed Name

Printed/Typed Title

Attachment E
Certification Regarding Lobbying

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement and Government-wide Requirements for Drug-Free Workplace (Grants))." The certifications shall be treated as a material representation of fact upon which reliance will be placed when Workforce Solutions for South Texas determines to award the covered transaction, grant, or cooperative agreement.

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Section 82.105 and 82.110, the applicant certifies that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.;

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all times (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all Sub-recipients shall certify and disclose accordingly.

Signature of Authorized Representative

Date

Printed/Typed Name

Printed/Typed Title

Attachment F
Certification Regarding Texas Corporate
Franchise Tax

Pursuant to Article 2.45, Texas Business Corporation Act, state agencies may not contract with for profit corporations that are delinquent in making state franchise tax payments. The following certification that the entity entering into this subcontract is current in its franchise taxes or is not subject to the payment of franchise taxes to the State of Texas must be signed by the individual authorized to sign the subcontract for the subcontracting entity.

The undersigned authorized representative of the entity subcontracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of subcontract and is grounds for subcontract cancellation.

Indicate the certification that applies to your subcontracting entity:

The subcontracting entity is a for-profit corporation and certifies that is not delinquent in its franchise tax payments to the State of Texas.

The subcontracting entity is a non-profit corporation or is otherwise not subject to payment of franchise tax to the State of Texas.

Name of Proposer/Organization

Name and Title of Authorized Representative

Signature of Authorized Representative/ Date

Attachment G
Certification of Bidder

I hereby certify that the information contained in this proposal and all attachments is true and correct and may be viewed as an accurate representation of proposed services to be provided by this organization. I certify that no employee, WSST Board member or agent of the WSST Board has assisted in the preparation of this proposal. I acknowledge that I have read and understood the requirements and provisions of the request for proposal and that this organization will comply with all pertinent regulations, WSST Board policies, and other applicable local, state and federal regulations and directives in the implementation of these programs. I certify that I have read and understand the Governing Provisions and Limitations and the Administrative Requirements and Procedures sections of this RFP and will comply with the terms.

I, _____, certify that I am the _____
(Typed name) (Title)

of the corporation, partnership, or sole proprietorship, or other eligible entity named as a proposer and Respondent herein and that I am legally authorized to sign this proposal and submit it to the WSST Board on behalf of said organization by authority of its governing body.

Person Authorized to sign for the organization:
Signature:
Typed Name
Typed Title
Date:

Subscribed and sworn to before me on this _____ day of _____, 2018 in _____(city), _____, (county), _____ (state).

Notary Public in and for _____ County,

State of _____. Commission expires: _____

[SEAL]

Attachment H
General Assurances

We understand and agree that this proposal is not a contract and does not obligate the WSST Board to pay for costs incurred in the preparation of this proposal or costs incurred prior to the execution of a written contract or prior to the receipt of funds designated for this program from the Texas Workforce Commission.

We understand and agree that the contract provisions may vary from the provisions set forth in this request, when deemed necessary by the WSST Board, however, we agree to abide by the contract provisions contained in the proposed contract.

We understand and agree that the WSST Board may utilize information provided outside of this request in evaluating this proposal.

We understand and agree that the WSST Board has the right to reject any and all proposals and negotiate outside of the terms of this proposal.

We understand and agree that the WSST Board is not required to select the lowest cost proposal.

We understand and agree that any material misrepresentation or deliberate omission of a fact in this proposal may be justification for rejection of the proposal.

We understand and agree to abide by all federal, State and local laws, policies and regulations governing the Workforce Innovation Opportunity Act, as amended, and those additional rules which may be promulgated subsequent to the execution of a contract.

We understand and agree to submit this proposal in a good faith effort to provide services as outlined in this "RFP" issued by the WSST Board.

Signature _____ Date _____

Printed Name and Title _____

Attachment I
Certification on The Use of Public Subsidy Restriction

Pursuant to Texas Government Code 2264.051, a business that applies to receive a public subsidy from a state agency or state funded agency shall certify that the business, or a branch, division, or department of the business does not and will not knowingly employ an undocumented worker as defined in the Texas Government Code, 2264.001(4).

The undersigned authorized representative of the entity making the offer or application herein understands and certifies that:

- (1) the following indicated statement is true and correct;
- (2) making a false statement is a material breach of contract and grounds Contract cancellation; and
- (3) If, after receiving a public subsidy, the entity is convicted of a violation under 8 United States Code 1324a(f) (relating to the unlawful employment of undocumented workers) the entity shall repay the amount of the public subsidy with interest, at the rate provided under the contract issued pursuant to this offer or application, within 120 days of receiving the notice of violation.”

Name and Title of Authorized Representative

Signature

Attachment J
**Certification of Non-Discrimination & Equal Opportunity Provisions of the WORKFORCE
INNOVATION AND OPPORTUNITIES ACT (WIOA)**

**29 CFR PART 37—IMPLEMENTATION OF THE NONDISCRIMINATION AND EQUAL OPPORTUNITY
PROVISIONS OF THE WORKFORCE INNOVATION AND OPPORTUNITIES ACT (WIOA)**

(a)(1) Each application for financial assistance under Title I of WIOA, as defined in §37.4, must include the following assurance:

As a condition to the award of financial assistance from the Department of Labor under Title I of WIOA, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

Section 188 of the Workforce Innovation and Opportunity Act (WIOA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I—financially assisted program or activity;

Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color and national origin;

Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and

Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.

The grant applicant also assures that it will comply with 29 CFR part 37 and all other regulations implementing the laws listed above. This assurance applies to the grant applicant's operation of the WIOA Title I-financially assisted program or activity, and to all agreements the grant applicant makes to carry out the WIOA Title I-financially assisted program or activity. The grant applicant understands that the United States has the right to seek judicial enforcement of this assurance.

Applicant's signature below indicates organization is agreeing to comply fully with the assurance and certifications as part of its responsibilities as a successful contractor.

Signature

Title

Date

Printed Name and Title