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CHILD CARE SERVICES PAYMENT SCHEDULE
1406 JACAMAN ROAD, SUITE A LAREDO, TEXAS 78041
PH (956) 794-1500 FAX (956) 794-1530

Effective: March 13, 2025

EARLY LEARNING PROGRAMS PAY PERIOD	CCS PAYMENT DATE	FAMILY FEE PAYMENT DATE	REPORT NON-PAYMENT OF FAMILY FEE	EARLY LEARNING PROGRAMS PAY PERIOD	CCS PAYMENT DATE	FAMILY FEE PAYMENT DATE	REPORT NON-PAYMENT OF FAMILY FEE
01/01/2025-01/11/2025	02/04/25		-	07/28/2025-08/10/2025	08/01/25	07/18/25	07/23/2025
01/12/2025	03/14/25		-	08/11/2025-08/24/2025	08/15/25	08/01/25	08/06/2025
01/13/2025-01/26/2025	02/07/25		-	08/25/2025-09/07/2025	08/29/25	08/15/25	08/20/2025
01/27/2025-02/09/2025	02/21/25		-	09/08/2025-09/21/2025	09/12/25	08/29/25	09/04/2025
02/10/2025-02/23/2025	02/28/25		-	09/22/2025-10/05/2025	09/26/25	09/12/25	09/17/2025
02/24/2025-03/09/2025	03/07/25			10/06/2025-10/19/2025	10/10/25	09/26/25	10/01/2025
*03/10/2025-03/23/2025	03/14/25	03/07/25	03/12/2025	10/20/2025-11/02/2025	10/24/25	10/10/25	10/16/2025
03/24/2025-04/06/2025	03/28/25	03/14/25	03/19/2025	11/03/2025-11/16/2025	11/07/25	10/24/25	10/29/2025
04/07/2025-04/20/2025	04/11/25	03/28/25	04/02/2025	11/17/2025-11/30/2025	11/21/25	11/07/25	11/13/2025
04/21/2025-05/04/2025	04/25/25	04/11/25	04/16/2025	12/01/2025-12/14/2025	12/05/25	11/21/25	11/26/2025
05/05/2025-05/18/2025	05/09/25	04/25/25	04/30/2025	12/15/2025-12/28/2025	12/19/25	12/05/25	12/10/2025
05/19/2025-06/01/2025	05/23/25	05/09/25	05/14/2025	12/29/2025-01/11/2026	01/02/26	12/19/25	12/24/2025
06/02/2025-06/15/2025	06/06/25	05/23/25	05/29/2025				
06/16/2025-06/29/2025	06/20/25	06/06/25	06/11/2025				
06/30/2025-07/13/2025	07/03/25	06/20/25	06/25/2025				
07/14/2025-07/27/2025	07/18/25	07/03/25	07/09/2025				

*1st Prospective Payment

REMINDERS:

- Providers must review Provider Statements and report any discrepancies within five (5) business days via JotForm <https://form.jotform.com/250545519753058>
- Non-Payment of Family Fee:
 - Families fees collection date must be the same as the CCS payment date. Non- payment of family fee must be reported to CCS office within three (3) business days from the collection date via JotForm <https://form.jotform.com/231524983706158>.
Note: Please reference to the chart above.
- Providers are required to notify CCS, via e-mail ccsprovider@southtexasworkforce.org, when a child stops attending a child care provider location for 5 consecutive days without parent contact.
- If providers receive notifications from parent that the child(ren) will no longer be attending the child care center, providers are required to notify CCS within 24 hours via e-mail ccsprovider@southtexasworkforce.org.
- For new enrollments, Child Care Provider must notify CCS via e-mail ccsprovider@southtexasworkforce.org if the parent has not taken the child to the facility by the **3rd day** from the authorized start date.

Note: Any changes to bank information must be reported to the Board office located at 500 E. Mann Rd, Ste. B5 Laredo, TX 78044.

Any questions related to the Texas Rising Star program send an email to texasrisingstarstx@southtexasworkforce.org.

Any questions related to your provider agreement, or payments send an e-mail to ccsprovider@southtexasworkforce.org.

For parents, to contact CCS they must call (956) 794-1500 or via e-mail to ccs@southtexasworkforce.org.